

NUPE Delegate Training

Time Table and Outline of the Day

9.30 am Introduction: Welcome and Outline

9.40 am The Structure of the Union and the role of the Delegate

10.15 am Morning Tea

10.30 am Collective Agreements: What are they and what do they do

11.00 am Health and Safety in Employment Act: An overview of the existing Act and an introduction to the new Health and Safety Bill which is currently before Parliament.

12.00 am Lunch

1pm: Organising meetings and dealing with situations

2pm: Building the Union in your workplace

2.45pm Afternoon Tea

3pm: Legal Overview: Current legal situation and changes to law which could affect you

3.30pm: Evaluations and Wrap up

Aims and Objectives of the Training

Aims

- To assist new delegates to understand the history and purpose of NUPE and their role within the Union
- Delegates will be provided with the opportunity through training to acquire skills and knowledge to be effective in their workplace and assist their union colleagues.

Objectives

- Have an overall understanding of their responsibilities and obligations in the workplace
- Have an understanding of current and proposed health and safety laws and regulations
- Be able to explain the role of the Union and the benefits of membership to prospective members and people in the wider community
- Be able to assist in growing the union in their workplaces by formulating and implementing an organising plan when they return to the workplace